



Nipissing University/Canadore College Off-Campus Living Application 2015-2016

Landlord Information (Please Print) *If you require the application in an alternate format please call.

Landlord Name: [] Display Last Name Only

Address:

City: Province: Postal Code:

Primary Number: Alternate Number:

Email: [] Display Email on Website

Rental Information - Please check the appropriate boxes

[] Same as Landlord Address (if not please complete the address information below)

Address:

City: Province: Postal Code:

Date Rental is Available (MM/DD/YYYY): Campus:

- [] North Bay
[] Muskoka
[] Parry Sound

Property Type: [] Apartment, [] Bachelor/Basement Apt, [] Apt to Share, [] House, [] House to Share, [] Room
Furnishing: [] Furnished, [] Unfurnished, [] Partially Furnished, [] Appliances Only
Wheelchair Accessible: [] Yes, [] No

Number of Bedrooms: Gender Preference: [] No Preference, [] Male, [] Female
Student Preference: [] Nipissing, [] Canadore, [] Nipissing Education or Graduate student, [] No Preference
Only specify if living space (kit/bath) is shared with landlord.*

Utilities: [] Yes, [] No; Internet: [] Yes, [] No; Cable/Satellite: [] Yes, [] No; Laundry: [] Yes, [] No; Pets: [] Yes, [] No; Smoking: [] Yes, [] No

Parking: [] Yes ___ Number of spaces, [] No; On Bus Route: [] Yes, [] Transfer Required, [] No; Distance to Campus: [] Up to 5kms, [] 5-10kms, [] Over 10kms

Rental Amount: \$ ___ Per Month, ___ Per Week; Lease: [] Yes ___ Months, [] No, [] Negotiable; Residential Rental Housing License: [] Yes # ___, [] No

Additional Comments (25 words or less)

[Empty space for additional comments]

Privacy Statement

Nipissing University protects your privacy and your personal information. The personal information requested on this form is collected under the authority of the Nipissing University Act, 1992, and in accordance with the Freedom of Information and Protection of Privacy Act (FIPPA) for the administration of the University and its programs and services. The University reserves the right to share information with community partners (e.g. Municipalities, Police) for administrative use in addressing community relations concerns including bylaw enforcement. Your financial information will not be released to community partners. Direct any questions about this collection to the Off Campus Living Office at Nipissing University at (705) 474.3450 ext. 4242.

Disclaimer

- Off Campus Living does not accept responsibility or guarantee that the accommodation will be rented. The accommodation being listed should not be considered as a recommendation or endorsement. The listing of accommodations is at the discretion of the Off Campus Living Office and can be removed, refused or cancelled without refund at their discretion. They are not accepting responsibility for renting my premises.
- As the Landlord, you represent and warrant that to the best of your knowledge and belief any renovations, additions and/or changes which have been made to the rental property have been made in accordance with a valid building permit and are in compliance with the Ontario Fire Code.
- The University is not responsible for damages, loss of income, or any other loss as a result of the listing. As the Landlord it is your responsibility to review the listing after it has been posted to ensure that all information is accurate and to your liking.
- Nipissing University reserves the right to post and disseminate the Housing Listing information via the Off-Campus Living Office, University wide computer access and on the Internet in any manner consistent with student needs and administrative policies. We value your continued support in accommodating Nipissing and Canadore College students and appreciate your co-operation in this matter. *<http://www.ohrc.on.ca/en/writing-fair-rental-housing-ad>

Signature

Date:

Signature:

Payment Options

- Option 1 - A non-refundable fee of \$25.00 covers the registration of 1 (one) unit for a consecutive period of 90 days between May 1st, 2015 to April 30th, 2016 of the following year. Throughout the 90 days the accommodation posting has been paid, it can be reposted at any time at no extra charge.
- Option 2 - A non-refundable fee of \$49.99 covers the registration of 1 (one) unit from May 1st, 2015 to April 30th, 2016 of the following year. Throughout the year that the accommodation posting has been paid, it can be reposted at anytime at no extra charge.

Contact Information

Nipissing University
Off Campus Living
c/o **Governors House Residence**
100 College Drive,
North Bay, ON P1B 8L7

Fax: (705) 474.7392
Tel: (705) 474-3450 ext. 4242
Email: offcampusliving@nipissingu.ca
Website: ocl.nipissingu.ca

For Office Use Only (MM/DD/YY)

Payment Processed:
Receipt #:

List Start Date:

List End Date:

Payment Method

Payment Type:

- Debit (in person)
 Cheque (make cheque out to **Nipissing University**)
 Credit Card – [] MasterCard [] Visa

Thank you for posting with Off Campus Living. Please contact us if you have any questions.

Credit Card Authorization for Off-Campus Living Application

Credit Card Information

Check one only: MasterCard

Visa *

**We cannot accept Visa debit cards remotely*

Amount for Service (s): \$ _____

Name of Cardholder (please print)

Cardholder's Signature

Credit Card Number: _____

Credit Card Expiry Date: _____
M M Y Y

PLEASE NOTE: In order to process your credit card payment, this form MUST accompany the Off-Campus Living Landlord Application.